



NOTRE DAME ACADEMY

A PEACEABLE SCHOOL

"WALK, TALK, AND LIVE IN THE PEACE OF CHRIST!"

Eric Reid Ed.S., Principal

New Student Registration Check List

Thank you for choosing Notre Dame Academy as you and your child's second home! We are thrilled your family is considering joining ours. In an effort to make the registration process as easy as possible, please see the below check list of items that must be completed before your child is accepted and starts school in September.

Completed application form online

- The online application portal through PowerSchool and the Archdiocese is meant to replace the need to bring in any hard copy documents to the main office. Before starting the application there are a number of documents you should have on hand to upload. Those include
 - Child's Birth Certificate and/or passport
 - Immunization and Universal Health Records
 - No child will be admitted in September without complete medical records on file. No exceptions
 - For transfer students grades 3 and up: Child's last 2 years reports cards
- Please visit the school website ndapalpark.org and under the Admissions tab click "Apply Now!" to complete the online application.
- Children must accompany parents on tours to be considered for admission.
- PreK applicants must complete play and socialization assessment prior to admission.
- Applicants in grades K-8 must complete reading and math assessments prior to admission.
- \$200 registration fee to be paid either online or by cash/check in the main office
- Once you have been officially admitted to Notre Dame, the \$200 registration fee holds your child's spot.
- FACTS Account Creation
 - All tuition is paid via FACTS. You will receive a link to create an account.
- Parishioner Form (if you are part of any Newark Archdiocese Parish)
- Records Release form filled out (for transfer students)
- Balance of Fees Paid & Tuition Contract Completed (in Spring)



Website

ndapalpark.org



Phone

201-947-5262



Address

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